



# St. Peter's Church Hall Booking Form

Applicant's Name ..... Tel No .....

Address .....

..... Email.....

Nominated Organiser's Name ..... Tel No .....  
(responsible during period of hire - if different from above)

Name of Organisation (if applicable) .....

Purpose of Hire .....

When Required: Single Event  Daily  Weekly  Fortnightly  Monthly  Term Time Only

Date of Hire ..... Anticipated attendance ..... persons  
(please list overleaf multiple dates covered by this booking)

Time of Function Preparation start ..... Function Start .....

Function finish ..... Clearance Finish .....

### Main Hall / Meeting Room

Whole Hall £27 / hour .....hrs £ \_\_\_\_\_

Half Hall £16 / hour .....hrs £ \_\_\_\_\_

Small Meeting Rm £13 / hour .....hrs £ \_\_\_\_\_

### Kitchen Use (if required)

Drinks & Cold Food only £11 per event £ \_\_\_\_\_

Hot Food Preparation £27 per event £ \_\_\_\_\_

**Total Hire Charge** £ \_\_\_\_\_

**Returnable Deposit** £ 55 £ \_\_\_\_\_

(separate cheque required) £110 (with Kitchen Use) £ \_\_\_\_\_

**Total remitted** £ \_\_\_\_\_

Cheques to be made payable to  
**Elworth PCC** and returned with this  
form to :

**Hall Bookings Officer**  
**St. Peter's Church Office**  
**School Lane, Elworth, Sandbach,**  
**Cheshire. CW11 3HU**

### Regular Users

All regular users conducting children's activities must have their own Child Protection Policy, must give due consideration to the provisions of the Children's Act and may need CRB checks in place.  
At no time must a child be left unsupervised.

We have a Child Protection Policy: Yes / No / n/a CRB checks in place Yes / No / n/a

I acknowledge that I have read the conditions of use and hereby confirm that these are acceptable and will be strictly adhered to.

Signed ..... Date .....

**NB: hire of any part of the hall / meeting room does not give you exclusive use of the building.**